

2012 Victorian Public Transport Student Concession Card and Student Pass Application Form

Applying for your card

Complete this application form to obtain your 2012 Victorian Public Transport (VPT) Student Concession Card (a \$9 fee applies).

You must carry your VPT Student Concession Card with you at all times when travelling – this is your proof of entitlement to travel on a concession fare on metropolitan, V/Line and regional town bus services.

If you are an eligible primary or secondary student, you can also apply for a half yearly or yearly Student Pass using this form.

Student Passes will be loaded onto a new concession myki (if applicable). The myki card fee is waived. It is recommended that your myki is registered online at myki.com.au or by calling 13 6954 (13 myki).

Victorian Health Care Card

If you've been issued a Victorian Health Care Card by Centrelink, it can also be used as proof of entitlement. You will not need to apply for a VPT Student Concession Card unless you require a student pass.

What you need to do

Step 1: Complete all sections on the form (excluding Section H), ensuring that the 'Declaration' is signed.

Step 2: Affix TWO identical original colour passport-quality photographs to the form. Photographs must be clear head shots taken front on. Photocopies, black and white photographs or photographs not meeting these requirements will not be accepted.

Step 3: Once the form is completed and photographs affixed, take the form to the Principal/Bursar/Registrar or Secretary of your School/Institution. They will need to overstamp the photograph (outlined on the form) with the official School/Institution stamp. They will also be required to sign and stamp the School/Institution Declaration.

Please note: You must meet the eligibility criteria detailed on this form.

Step 4: Take the completed form with the appropriate payment to an issuing point for processing (refer: Locations of issue). Payment may be made by cash, debit card, Visa or MasterCard (not all outlets).

Cheques are accepted at metropolitan premium stations and The MetShop. The cheque must have the owner's name, address, contact number and driver's licence number printed on the reverse.

Only primary and secondary students may buy a Student Pass (conditions apply, see Eligibility Criteria).

VPT Student Concession Card Validity Dates (for eligible students)

- Half Yearly (tertiary only): From 1 January 2012 until 31 July 2012.
- Yearly (all students): From 1 January 2012 until 28 February 2013.

Student Pass Validity Dates (for eligible students)

- First Half Year: From 1 January 2012 until 31 July 2012.
- Second Half Year: From 1 July 2012 until 28 February 2013.
- Yearly: From 1 January 2012 until 28 February 2013.

All Student Passes will be electronically issued on a concession myki with exception of Colac School Town Service, Southwest Transit or Portland Town & Portland North School Town Service Student Passes, which will continue to be issued as paper passes.

Location of issue

Metropolitan Premium Stations

Monday to Friday after 9:30am (some stations may not be able to sell VPT Student Concession Cards and Student Passes between 3:30pm and 6:00pm)

Saturday and Sunday – anytime

Staffed V/Line stations & V/Line myki agents

Call 136 196 for locations and hours of operation

The MetShop

Melbourne Town Hall, Corner of Swanston and Little Collins Streets, Melbourne

Monday to Friday 9:30am to 5:00pm

Saturday 9:30am to 12 noon

For further information about these operating times please call Metlink on 131 638

Eligibility criteria

To obtain a VPT Student Concession Card you must be:

- Attending a normal course of full-time study at a School/Institution registered with the Victorian Department of Education & Early Childhood Development as shown in the Victorian Public Transport Approved Schools and Approved Courses in Tertiary Institutions Register; and
- A citizen or permanent resident of Australia (Special Category Visa holders excluded). Students with refugee status; a student studying as part of an approved overseas exchange program; or with an Australian Development Scholarship are also eligible (proof such as a letter from your School/Institution is required).

Unfortunately, you can't get a VPT Student Concession Card if you're:

- Enrolled in a Masters, Doctorate, or other postgraduate course
- An overseas full-fee paying student (primary, secondary or tertiary)
- Enrolled in a tertiary course which is less than 10 weeks duration
- Enrolled in an apprenticeship course
- Enrolled in an off-campus course
- Not studying full-time.

For more information about public transport services:

Metlink (metropolitan Melbourne)

Call 131 638 or visit metlinkmelbourne.com.au

Viclink (regional Victoria)

Call 136 196 or visit viclink.com.au

Note:

- Debit and credit cards (Visa and MasterCard only) are accepted.
- Staff at the issuing point reserve the right to reject applications that fail to comply with the terms and conditions.

Place a cross within the appropriate box when selecting an option .

Please use **BLACK** or **BLUE INK** and print within the boxes using **CAPITAL LETTERS**.

Section A: Details of Applicant (Please complete all fields)

Title (eg Mr, Mrs, etc)

Family name/surname

First given name (in full, no initials)

Date of birth

Residential Address (please leave a gap between numbers and words)

Unit number/street number/street name

Suburb/town/locality

State

Postcode

Mailing/Postal Address (please leave a gap between numbers and words)

Same as above

Unit number/street number/street name/PO Box

Suburb/town/locality

State

Postcode

Contact Details (please provide at least one telephone number)

Daytime contact phone number

Mobile number (optional)

Email address (optional)

Section B: School/Institution Details and Photographs

If Primary or Secondary Student (please complete)

Primary

Secondary

Year level

If Tertiary (please complete)

Tertiary (yearly)

Tertiary (half yearly)

Course name

Course start date

Expected course completion date

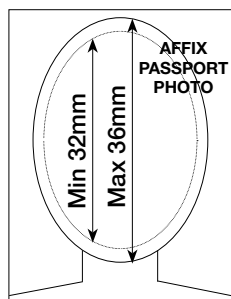
Course duration

Residential Status (please cross one)

Australian resident/citizen

OR

Overseas exchange student, student with a refugee status, or ADS student (proof required e.g. letter from school/college/institution)



Student's name (in CAPITAL LETTERS)

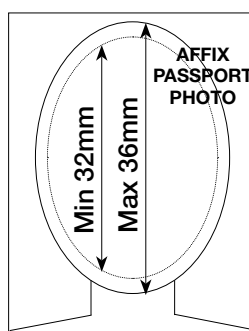
School Stamp (mandatory)

Please stamp the photograph, in the top left hand corner, with the official School/Institution stamp.

Please **DO NOT** stamp over the face of the photograph.

Secure photo face up.

Secure photo face up



Photographs (mandatory)

Affix TWO identical original colour passport-quality photographs to the form.

Section C: School/Institution Declaration

I certify as correct the particulars of the student named on this application form and whose photographs are attached. I have verified these particulars by inspection of the student's records and I declare that this student is full-time (in 2012) and eligible for a VPT Student Concession Card. I agree that this School/Institution will upon request by a Public Transport Authority# confirm whether or not these particulars remain correct.

Signature of
Principal, Bursar,
Registrar or Secretary



Date

Name of Signatory (please print)

Name of School/Institution (please write full name)

School/Institution Telephone Number

Official
School
Stamp



Public Transport Authority means Transport Ticketing Authority (TTA), the Department of Transport and any agent, contractor or delegate of TTA or the Department of Transport including Metlink and public transport operators.

Section D: VPT Student Concession Card (Please choose one)

Students attending a TAFE College and studying full-time VCE or VCAL are eligible to obtain a VPT Secondary Student Concession Card.

Tertiary students enrolled in an approved short course of between 10 and 20 weeks may only obtain a Half Yearly VPT Tertiary Student Concession Card.

Please cross applicable box

Primary Yearly

Tertiary Yearly

Secondary Yearly

Tertiary Half Yearly

VPT Student Concession Card fee: \$9.00

Section E: Student Passes (Available to primary and secondary students only)

Victorian Student Pass

- Entitles the Student to unlimited travel on metropolitan trains, trams, and buses, regional town bus services and V/Line train and coach services operating wholly within Victoria.
- This Student Pass is an entitlement electronically loaded onto a concession myki.
- The myki card number will be written on the VPT Student Concession Card. Both the myki and VPT Student Concession Card must be carried at all times when travelling.

Half Yearly

\$239.00

Yearly

\$458.00

Regional Transit Student Pass

- These Student Passes, when shown with a valid VPT Student Concession Card, are available for unlimited travel on all buses within the transit bus system and limited V/Line rail services.
- Geelong Transit, Ballarat Transit and Bendigo Transit Student Passes will be electronically loaded onto a concession myki.
- Paper Student Passes will continue to be issued for Southwest Transit, Colac School Town Service and Portland Town & Portland North School Town Services.
- The Regional Transit Student Pass number or myki card number will be written on the VPT Student Concession Card. Both the myki and VPT Student Concession Card must be carried at all times when travelling.
- These Student Passes are only available from staffed V/Line stations in the regional cities listed (call 136 196 to find out locations).

Half Yearly

Yearly

Geelong Transit

\$187.90

\$359.00

Ballarat Transit

\$187.90

\$359.00

Bendigo Transit

\$165.40

\$297.60

Southwest Transit

\$125.90

\$236.40

Colac School Town Service

\$177.90

\$355.80

Portland Town & Portland
North School Town Service

\$177.90

\$355.80

Section F: Terms and Conditions (Please read)

1. Issued subject to the *Transport (Compliance and Miscellaneous) Act 1983*, Regulations and Ticketing Conditions.
2. You cannot use your school issued student ID card to purchase a concession fare on public transport.
3. You must carry your VPT Student Concession Card when travelling on a student pass or concession fare and present it on request.
4. The VPT Student Concession Card and Student Passes remain the property of the issuing Public Transport Authority#. Lost, stolen or mutilated VPT Student Concession Cards and Student Passes may only be replaced at the place of purchase. A replacement fee applies. Originals, if found, must be returned to the place of purchase.
5. Your VPT Student Concession Card and/or Student Pass can only be used by you and are not transferable to others.
6. It is your responsibility to ensure you continue to meet the ongoing eligibility requirements for your VPT Student Concession Card and if you cease to be an eligible full-time student the VPT Student Concession Card and/or Victorian Student Pass must be returned to the place of purchase.

Section G: Privacy Notice and Declaration (Please read and sign)

You will generally be able to access your personal information. If personal information is not provided we may not be able to provide the card/pass. For further information about privacy and on rights of access to personal information visit myki.com.au or call 13 6954 (13 myki). The personal information you provide on this form is collected by Public Transport Authorities# to issue and administer a VPT Concession card and/or Student Pass, and may be used to issue and administer a myki. Personal information held by Public Transport Authorities# may be used or disclosed (including to each other) to verify entitlement to concession travel; for ticketing enforcement; in emergencies; otherwise as required or authorised by or under law; or with your consent.

I agree to the Terms and Conditions on this form and have read the Privacy Notice.

Signature of student
or parent/guardian



Date

Name of Signatory (please print)

Public Transport Authorities means Transport Ticketing Authority (TTA), the Department of Transport and any agent, contractor or delegate of TTA or the Department of Transport including Metlink and public transport operators.

Section H: Office Use Only

Type of VPT Student Concession Card issued

Primary Secondary Tertiary Half Yearly Tertiary Yearly

VPT Concession Card number

Concession myki card number (Yearly/1st Half Year OR Yearly/2nd Half Year)

Type of Student Pass issued

Victorian Student Pass Yearly
 Regional Transit Student Pass 1st Half Year
Town/Region 2nd Half Year

Issuing point

Date of issue

Date entered into database

By (Initials)

Replacement myki card number

Replacement Regional Transit Student Pass number (paper)

Regional Transit Student Pass number (paper)

Replacement VPT Concession Card number

Date of issue

Date entered into database